



## **SUMMER AT SKIDMORE RESIDENTIAL POLICIES AND AGREEMENT (*For Minors*)**

### **RESIDENCE HALLS AND APARTMENTS INFORMATION AND POLICIES**

1. The student contracts only for space in the residence halls, not a specific room. Consequently, the College reserves the right to use unoccupied spaces in a room or to relocate students should the need arise. The Office of the Dean of Special Programs reserves the right to move students as space and/or personal conditions warrants. No guarantee is made concerning the number of occupants in a room. Standard occupancy levels will not be exceeded unless emergency conditions prevail. If a vacancy occurs in a room, the remaining student(s) in the room agree(s) to accept a new occupant to fill the existing vacancy.
2. The College affirms the right of the students to privacy, but the College has a legal right and obligation to ensure the safety of its residents and their property from criminal acts, to protect the College's property, and to prevent the use of College buildings for criminal acts or for illegal purposes. Therefore, the College reserves the right to enter student rooms. In routine matters, however, College personnel will enter students' rooms only in the company of the student or with advance notice.
3. The student's room will be inspected for damage (the painting of rooms is prohibited) before the student moves in, before the student moves out, and, if necessary, during the session. The student will be billed for any damage incurred while the student was in residence. Repair of damage to common areas in residence halls is billed to residents of the respective residence hall, floor, or suite, involved, unless the person or persons responsible can be identified and charged accordingly. The student agrees to pay his/her proportionate share of all such sums whether or not he/she caused the damage in question. Residential damages, (including telecommunications) should be reported to the Resident Assistant.
4. The student agrees to act responsibly in the use and care of the residence hall, apartment, common facilities, and College property, and to respect the rights of others within these areas. Inconsiderate behavior, including excessive noise or other residential life violations, will be subject to review by the Office of the Dean of Special Programs. Conduct that endangers the safety of property or health and safety of others is not permitted and will not be tolerated. The propping of outside entrance doors is prohibited.
5. The student agrees to cooperate with residence hall staff members in following all policies including, but not limited to, curfews, fire drills and other emergency procedures.
6. Smoking is prohibited in the residence halls and apartments, classrooms, rest rooms, hallways, office areas and all indoor areas or portions of indoor areas that are generally accessible to the public.
7. The student agrees to be in the residence hall by 11:00 p.m. every evening, in his or her room by 1:00 a.m., and to comply with residence hall policy on nightly check-in. Dormitory quiet hours begin at 10:00 p.m. and end at 9:00 a.m.
8. All visitors to the dormitory must leave the residence hall by 11:00 p.m. Guests are not permitted to stay overnight in the residence halls.
9. Students must provide the residential staff with proof of parental permission in order to leave the campus overnight for any reason whatsoever.
10. Bicycles must be kept in rooms designated for that purpose or in the student's room. Bicycles may not be kept in hallways, entryways, stairwells, or other common areas of the residence halls.
11. In instances where electrical outlets are required in addition to those fixed structural outlets within the space the following definition of an extension cord is acceptable to the College. The extension cord must be a device approved by a nationally recognized independent testing laboratory such as UL and be generically referred to as a "temporary

power tap." This tap should have no more than six outlets, no less than a #14 supply cord and contain an independent circuit breaker of no greater capacity than 15 amps.

12. The residence hall contract may not be transferred or assigned to another person. Space may not be sold, lent, or sublet. The student does not have the right to use his/her room for any commercial purpose or profit whatsoever. Sales and solicitations in the residence halls or on campus are strictly prohibited.
13. Food preparation must be confined to the kitchen area only. Neither electrical equipment such as toaster ovens, heating coils, or microwave ovens, or the preparation and cooking of food in student rooms are permitted. Students may have refrigerators in their rooms only when the refrigerator is UL approved and its capacity does not exceed three (3) cubic feet.
14. The student, when/where control is possible, has the responsibility to assist the College in the recycling of trash and the conservation of energy; to turn off lights when they are not in use, to keep windows closed while heat or air conditioning units are operating, etc.
15. Halogen lamps, partitions, room dividers, and lofts are prohibited. Furthermore under no circumstances, should furniture unnecessarily restrict free and easy movement within the room and/or apartment. Students may not bring extra furniture or mattresses into their room.
16. The College agrees to provide janitorial and housekeeping services for all lounges, corridors, stairways and bathrooms. The student is responsible for the cleanliness of his/her own room and agrees to take good care of his/her room.
17. Skidmore College is not liable for loss of money or valuables by any person or the loss or damage to any resident's property. The College is not responsible for storage of personal items. The College is not responsible for any personal items left in a room or apartment after the scheduled departure date. A fee will be charged to the student's account for removal of items left behind.
18. All rooms must be vacated by 11 a.m. on the day of checkout.

## **ALCOHOL, ILLEGAL DRUGS AND SMOKING POLICIES**

19. In accordance with New York State Law, neither alcohol nor illegal or dangerous drugs may be used or possessed by any program student at any time, on campus or off, while enrolled in the program. The program will not excuse any violations -- including first time violations -- of these provisions. Any violation of these provisions may lead to immediate and summary dismissal from the program.
20. Smoking is prohibited in the residence halls and apartments, classrooms, rest rooms, hallways, office areas and all indoor areas or portions of indoor area that are generally accessible to the public.

## **HEALTH AND FIRE SAFETY POLICES**

21. In accordance with Skidmore College policy, all minors must submit a Student Health Assessment prior to staying overnight in the College's residential facilities.  
<http://www.skidmore.edu/summer/documents/MinorHealthForm.pdf>
22. All residential students are responsible for attending a Health and Safety Orientation conducted by the College's Campus Safety and Health Services departments. Unannounced fire drills will be conducted in the residence hall.
23. Fire alarm systems and fire-fighting equipment are in the residence halls for the occupants' protection. Any tampering with or misuse of this equipment is prohibited and is in violation of the law.
24. The possession or use of firearms, firecrackers, gasoline, candles, or other highly combustible items is not permitted in residence halls. No incense or any type of unattended item of a burning nature is permitted.
25. For health and safety reasons, pets are not permitted anywhere in the residence halls or apartments. If an animal is found on campus, the owner will be asked to remove it from the premises and will be charged a cleaning fee.

## **OTHER**

26. The student does not have the right to have or operate a car, motorcycle or motorbike while enrolled in the program unless accompanied by a parent. Students may not ride in cars of others except by pre-approved parental consent.
27. Skidmore Honor Code: The student signing this contract affirms his/her intention to abide by the terms of the Skidmore College Honor Code, as follows: "I hereby accept membership in the Skidmore College community and, with full realization of the responsibilities inherent in membership, do agree to adhere to honesty and integrity in all relationships, to be considerate of the rights of others, and to abide by the college regulations."
28. Your enrollment in the program affirms your obligation to be considerate of other students, to avoid creating excessive noise or other disturbances, and to follow the directions of residence hall staff in promoting an environment supportive of the educational aims of the program. Failure to fulfill any of these responsibilities or any other college regulations may lead to sanctions, up to and including dismissal, imposed at the discretion of a Director of Special Programs in consultation with the Dean of Special Programs.